

HRVATSKA GOSPODARSKA KOMORA

Zagreb, 26. lipnja 2015.

PREDMET: SPECIFIKACIJA ZA DOSTAVU PONUDE ZA IZVEDBU IDEJNOG RJEŠENJA NA SAJMU MILIPOL 2015

Poštovani,

U organizaciji Hrvatske gospodarske komore na međunarodnom sajmu vojne opreme MILIPOL 2015 koji se održava od 20.-23. listopada 2015. u Parizu, Francuska predstaviti će se 7 (sedam) hrvatskih tvrtki. Zakupljeni izlagački prostor je otvoren s četiri strane.

Nastavno na isto izlaganje molimo Vas za izradu idejnog projekta, a prema navedenim zahtjevima te ponudu za isto.

Ponuda treba sadržavati i detaljni tehnički opis izvedbe štanda s popisom materijala koji bi se trebali koristiti prilikom izrade ovog idejnog rješenja.


U prilogu ove zamolbe, nalazi se položaj i izgled izložbenog prostora s dogovorenim rasporedom tvrtki kojeg je zakupila HGK te zahtjevi izlagača u vezi potrebne opreme za njihovo izlaganje.

Na sajmu MILIPOL predstaviti će se tvrtke po slijedećim grupama:

1. Agencija Alan d.o.o.,
2. Šestan-Busch d.o.o.,
3. Pozamanterija-MTČ d.o.o.,
4. Zajednički nastup tvrtki: Šešir d.o.o., Kap-ko d.o.o., Galeb d.d., Odjeća d.o.o.

Za tri grupe izlagača (za grupe izlagača pod brojevima 1., 2. i 4.) je potrebno planirati kuhinju/ spremište na njihovom dijelu izlagačkog prostora.

Uz navedeno u prilogima, na izložbenom prostoru nam je potrebno sljedeće:

- Centralni natpis štanda trebao bi biti CROATIA te se protezati cijelim gornjim dijelom štanda i biti dobro vidljiv. Idejno rješenje koje će se koristiti za natpis CROATIA trenutno je u izradi, ali će do održavanja sajma biti spremno za primjenu.
- Na sredini štanda potrebno je napraviti jarbol na kojem će biti obješena hrvatska zastava.
- Na štandu je potrebno aplicirati logo znak Hrvatske gospodarske komore i naziv HGK na engleskom jeziku (Croatian Chamber of Economy)
- Pod štanda bi trebao biti od tepiha u sivoj ili tamno plavoj boji, jednak za sve izlagače, te povišen radi provedbe električnih i vodovodnih instalacija.
- Željeni izgled štanda pojedinih izlagača nalazi se u prilogu obzirom na pojedine vitrine koje tvrtke posjeduju i žele ih koristiti
- Na izložbeni prostor potrebno je svakoj pojedinoj grupi izlagača popisanoj pod brojevima 1., 2. i 4. postaviti kuhinju/spremište. Veličina svakog spremišta će biti uvjetovana prostornom mogućnošću štanda, a na tlocrtu s rasporedom izlagača (prilog ovog natječaja) su okvirno ucrtane pozicije i veličine prostora kuhinja/ spremišta za svakog izlagača. Kuhinje/ spremišta grupe izlagača 2. i 4. moraju biti međusobno povezane zaključivim harmonika vratima (na tlocrtu rasporeda izlagača ova vrata su ucrtana oznakom ).
- Kuhinju/ spremište je potrebno opremiti svim elementima za neometan rad i sastanke s potencijalnim partnerima tijekom trajanja sajma. Točan raspored potrebnih elemenata po

kuhinjama/ spremištima će se utvrditi ovisno o dogovoru izlagača, a sada ih navodi samo radi lakše izrade tlocrta prostra kuhinje/ spremišta:

- elektro ormarić (po potrebi dva)
- sudoper s dovodom i odvodom vode, 1 komada
- 3-4 hladnjaka
- manja radna površina
- police za odlaganje stvari (proizvoda, promo materijala, laptopa i sl.)
- vješalice
- kafe aparat, 2 komada
- dostatna količina kave za oba kafe aparata, cca.60 kava dnevno
- stup za vodu, s hladnom i toplom vodom, 3 komada
- galoni vode za stup s vodom, 4 komada
- potreban pribor- čaše za vino i sokove (cca. 40 komada od svake vrste čaša), šalice za kavu s pripadajućim tanjurićima (25 komada), zdjelice za grickalice (15 komada), noževe (3 komada, većih, dobro naoštrenih), daske za rezanje (3 komada), otvarač za boce (3 komada) pladnjeve i ostalo
- kuhinjske krpe
- usisavač

Vrata kuhinje moraju imati mogućnost zaključavanja, biti praktična za otvaranje i zatvaranje te imati elegantne kvake.

Za svakog izlagača potrebno je predvidjeti veći broj postavljanja grafika (eventualno oblačenje info pultova u grafike, velike grafike u pozadini štanda/na pregradnim zidovima). Također, koristimo priliku naglasiti kako izlagači na ovome sajmu imaju jasno viđenje njihovog izlagačkog prostora prema kojemu svaka tvrtka treba biti djelomično odijeljena od druge (ne u potpunosti kako se prostor štanda ne bi zatvorio i izgledao previše podijeljen), a izvedba štanda mora biti visoke kvalitete i obrade.

Cijeli izlagački prostor mora biti dostatno osvijetljen kako bi štand bio svijetao i imao bogatu rasvjetu.

U ukupnu ponudu je potrebno predvidjeti i uključiti dorade i izmjene idejnog rješenja koje će se, ukoliko Vaše idejno rješenje bude odabrano, prilagoditi sukladno detaljnijim željama izlagača.

Ponuđač čije će idejno rješenje biti odabrano sudjelovati će na sastancima izlagača na kojima će prezentirati odabrano idejno rješenje i dogovarati njegove eventualne izmjene sukladno napucima HGK te tvrtki (izlagača), a u skladu s izvedbenim mogućnostima u koje će ga uputiti dobavljač za izradu štanda.

Molimo Vas za dostavu ponude za izvođenje radova, temeljene na ovom upitu, najkasnije do 03. srpnja 2015.

Ukoliko se prilikom izrade idejnog rješenja pojave bilo kakve nejasnoće, slobodno nas kontaktirajte.

Zahvaljujemo.

Decoration regulation

IMPORTANT

When the exhibitor signs his/her admission request, s/he agrees to abide by all clauses contained in the « General Regulations » and « Exhibition Regulations » and to ensure that all decorators and contractors abide by them. The general regulations laid down by the "Fédération Française des salons spécialisés" (French Federation for specialist exhibitions) may be obtained from: COMEXPOSIUM – Fax 33(0)1 53 30 95 14, please indicate the concerning exhibition.

- To avoid disputes, it is mandatory to submit for approval the scale stand layout plan before 16 October 2015 with the following items to the architecture department of MILIPOL PARIS 2015:
 - Scaled and dimensioned floor plan.
 - Scaled and dimensioned elevation.
- Any proposals for booths which are not in compliance with the regulations will be refused. Furthermore, any stand erected without the permission of the Architecture department may be dismantled and the costs borne by the exhibitor. Agreements between exhibitors are not allowed and the organiser or DECOPLUS could grant a potential derogation after a written request.

DECO PLUS
MILIPOL PARIS 2013
1, RUE PAUL DELAROCHE
75116 PARIS
Tel.: +33 (0)1 47 63 94 84
Fax: +33 (0)1 43 80 59 63
E-mail: w.decoplus@free.fr

1- HALL FLOORS, PILLARS AND WALLS

It is strictly forbidden to drill, screw, nail or embed in the walls, partitions, pillars and floors of the halls ; attaching machines to be exhibited to these elements is also forbidden. A fixed sum of 300.00 €/excl. Tax per hole will be charge to the exhibitor for non-compliance with these regulations. Exhibitors must not paint or mark on the walls, pillars and floors of the walls.

Weight allowance on the floor:

- For a weight evenly spread on 1 sqm: **5 tons per sqm.**
- For a weight localized on a 0.10 m x 0.10 m area: **6.5 tons.**
- For a weight when moving (maximum speed: 5 km per hour): **13 tons per axle.**

Your booth area must be restored to its original condition. Any rubbish (carpet, adhesive, etc.) must be removed. Any damage reported during disassembly of the booth will be invoiced to the exhibitor responsible. The exhibitor is personally responsible for his/her suppliers: decorators, installers, contractors, etc.

2- SETTING-UP OF BOOTHS AND PRESENTATION

Exhibits on display must not disturb or damage neighbouring booths. No exhibit may exceed the surface area of the booth.

3- ACOUSTIC ANIMATION

The maximum sound level must not exceed 80 dB (A) – in a 2.50 meters area surrounding each booth and this without any exception, even for a short period.

To avoid any disputes contact the organiser the day before the opening for the calibration of your installation.

4- ELECTRICAL FITTINGS ON BOOTHS

For obvious reasons of safety, it is strictly forbidden to use the Exhibition Centre's private installations (hall raceways, water gutters, etc...) as a passageway for the booths electrical cables. Only the technical department of the Exhibition Centre is authorised.

5- HEIGHT OF CONSTRUCTION – RESTRICTED AREA

Decoration and fitting of the booths (partitions, structures) must comply with the following prescriptions:

- Decoration and construction items: Maximum height: 5.00 m
- Signs and light trusses: Maximum height: 6.00 m
- Slings, rigging points: Maximum height: 6.30 m

Heights and recesses (heights are stated from the ground level of the building):

- Adjoining partitions height: 3.00 m: No recess
- Partition or construction items, height: from 0 to 3.00 m: No recess
- Partition or construction items, height: de 3.00 to 5.00m:
Recess: 1.00 m from the aisles and the neighbouring booths
- Signboards height: 6.00 m maximum
Recess: 1.00 m from the aisles and the neighbouring booths
- Light trusses height: 6.00 m
Recess: 1.00 m from the aisles and the neighbouring booths

All constructions or decoration items set up at the edge of the booth, which are over 3.00 m high and within the 5.00 meters limit above the building floor must be positioned 1.00 m away from the neighbouring booth.

Storeys or hard ceilings must apply a 2.00 m recess from an adjoining partition so that it remains at least 4.00 m between 2 hard ceilings or double storey booths.

Fascias: A fascia cannot be higher than 3.00m from the ground. If a fascia is supposed to show a signboard or any item higher than 3.00m, this signboard or item must comply with the above recess regulation (1.00 m recess), particularly in case of common ownership.

Items prohibited: high voltage circuits, laser and flashing signs. Only gobos are allowed, inside the booth limits.

6- PARTITIONS AND CONSTRUCTIONS BORDERING THE AISLE

Opening on aisles

Any construction at the edge of a booth having one or several open sides must respect the maximum closure of 50% (on each side of the booth) with a maximum of 6.00 linear metres. Transparent structures (e.g. glass, see-through fabric which clearly allow to see inside a booth cannot be considered as an opening. **Openings must definitely be physical walk-through passages.**

Sides of offices, decor or panels facing towards the neighbouring stands must be smooth, plain coloured and painted or covered with M1 fireproof mural fabric. No electrical cable is allowed to be seen.

It is forbidden to erect a wall or screen made up of partitions or office sides that impairs the overall view of the show, or hides

the neighbouring booths. For this reason, a 2.50 m wide opening must be established every 6.00 m.

7- SIGN / LIGHT TRUSSES

The sign must be positioned at the level between 3.00 and 6.00 meters from the floor. The top of the light truss must not be higher than 6.00 m above the building floor. The sign must not extend beyond the space of the booth, and must not be closer than 1.00 m to the neighbouring booth and aisles.

8- RE-USED BOOTHS

Re-used booths are subject to the architecture regulations in the same way as newly built booths. They must abide by prescribed height limits and recesses.

9- LIGHTING

Flashing lights and revolving lights must be oriented in a way to avoid any trouble to the visitors and neighbouring booths.

NEW: Rotating and flashing lights may only be lit for periods of 15 minutes each hour.

10- COVERING OF PILLARS

It is strictly forbidden to drill, screw, nail or embed in the wood cladding covering pillars of the hall. The exhibitor is allowed to put his/her partition against the wood cladding without causing any damage. The maximum height allowed to cover the pillars is 5.00 m including for any signage that must comply with the recess regulation in case of vicinity. There is not any derogation because of the fire signage located on the pillars by the Paris Nord Villepinte exhibition centre.

11- HANGING OF FRAMEWORKS

This work may be carried out only by the Technical Department of the Exhibition Centre.

Point suspension on a 3.00 m x 3.00 m grid. Permitted weight: 80 kg per point for overall occupancy. Beyond 80 kg, on request to Paris Nord Villepinte.

12- RAISED LEVELS / REGULATION

- A storey cannot be built on a booth smaller than 72 sqm.
- The area of the storey must not be larger than the half part of the ground level area.
- The storey must be located in the most central part of the booth.
- The storey must comply with the recess regulation: 2.00 m inside the booth area from the aisles and the neighbouring booths.
- The signboards of a double storey booth cannot be higher than the maximum height allowed for all booths: 6.00m from the ground.

13- EXPOSURE OF MOTORIZED VEHICLES WITHIN THE HALLS

Exposure of car or any other motorized vehicle is allowed inside the halls if they have a direct relationship with exposure. The establishment of trailer "stand" or the like is prohibited. Tanks must be emptied or fitted caps key. Pods storage batteries must be protected so as to be inaccessible.

A declaration to the Prefecture of Seine St Denis is to be sent in 3 copies one month before the opening of the event for all motorized vehicles or equipment used in decoration or layout of stands (trucks restoration type). For further information, contact the responsible Safety and Fire.

Address two copies of the plans and calculation notes for the resistance (two months before the show) to:

Philippe WATTEAU
41 rue Lazare Carnot - 77340 PONTAULT-COMBAULT
Tel.: +33 (0)6 85 94 49 57
Fax: +33 (0)1 70 10 40 11
E-mail: philippewatteau@numericable.com

SOCOTEC
Centre d'Affaires Paris-Nord
Le Continental – BP 306
93153 Le Blanc Mesnil Cedex
Tél. : +33 (0)1 48 65 42 37
Fax : +33 (0)1 45 91 19 63

The maximum height of the construction must not exceed 5.00 m. It is forbidden to cover the premises and upper parts of the raised level.

A recess of 2.00 m to the adjoining limits of the booth has to be respected. It is strictly forbidden to dispose any fitting above the aisles (structure or signboard, bridge, flag...).

14- USE OF GAS CONTAINERS

The number of gas containers must be kept to a minimum. Their on-booth storage is strictly forbidden. Their connection and fixing to the machine is obligatory. The use of empty or fake bottles is to be preferred whenever possible. Empty or fake bottles must be identified and marked by the exhibitor.

15- ADVERTISING AND PROMOTION INSIDE THE EXHIBITION

The booth allocated to the exhibitor is the only place where it is permitted to show or promote the products or services from an exhibiting company. Any advertising or promotional action (handing out of brochures or objects at the exhibition entrances or in the aisles, demonstrations, etc.) is strictly forbidden outside the booth limits or in the areas around the hall (reception gallery, car parks and square).

On his booth, the exhibitor is not permitted to use equipment or take actions that cause visual, auditory or other nuisance to his neighbours or to the visitors. The organiser reserves the right to judge what constitutes a nuisance and to take the necessary measures in each case.

Any advertising or promotional campaign of erotic nature – or considered as such by the organiser – is strictly forbidden inside the MILIPOL PARIS exhibition premises.

16- WORKING EQUIPMENT

See form to make your declaration. All equipment displayed in working order during the exhibition must be declared to the Organiser.

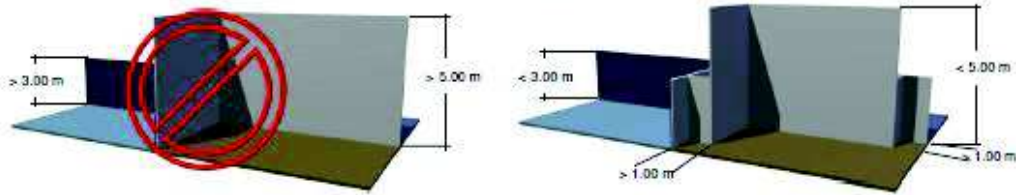
Exhibitors accept full responsibility for all presentations and demonstrations made by them, under penalty of being inactivated. Nevertheless, only machines and equipment certified by the safety commission as being in accordance with the regulations will be authorized to be displayed in working order.

17- EQUIPMENT IN MOTION

Whenever equipment is presented in motion, a protected area should be reserved for these manoeuvres so that there will always be a minimum distance of 1.00 meter between the equipment and visitors ; this minimum distance may be increased according to the characteristics of the equipment on display. These regulations will be valid for all booths.

Rules decoration, architecture and animation

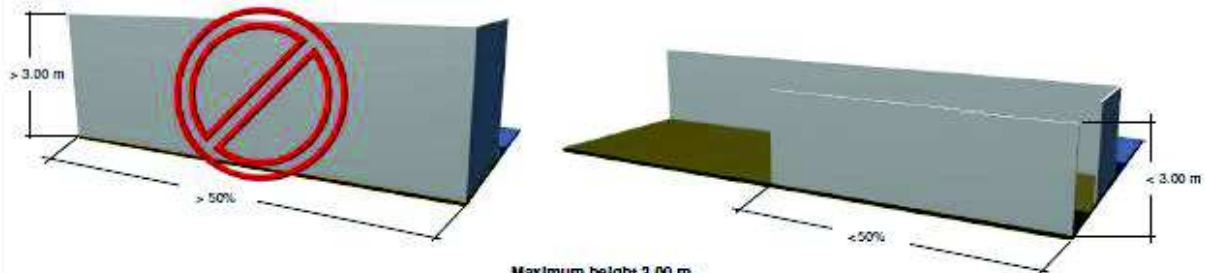
Construction Height / Recess



5.00 m maximum (3.00 m for partitions between stands with or without raised technical floor)

Any construction or decoration item which is higher than 3.00 m, but not higher than 5.00 m, from the building floor, and which is erected next to adjoining stands, shall be set back 1.00 m from the adjoining stand(s) and aisle(s).

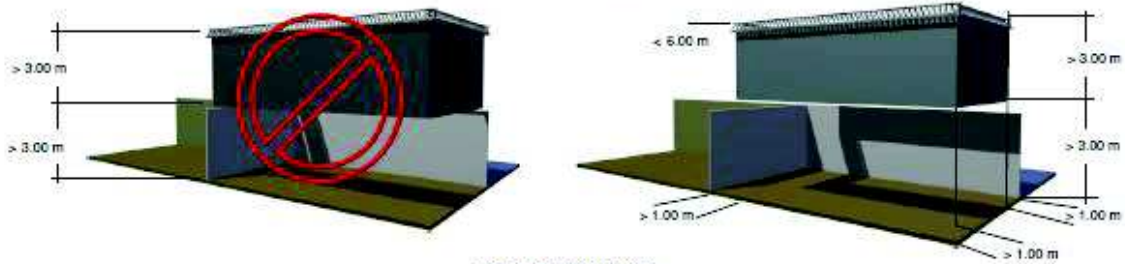
Partitioning and Construction on Aisle Boundaries



Maximum height 3.00 m.

Any construction on sides exposed to aisles must include a 50% opening on each side exposed to an aisle. The glass, curtains, frozen adhesive, half partitions ... will not be accepted as an opening. On the opposite, is considered as opening* any physical unit allowing access. Construction height must not exceed 3.00 m (with or without raised technical floor) alongside aisles.

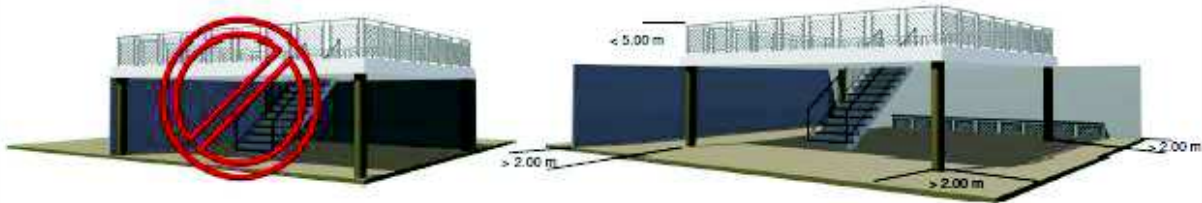
Overhead Sign / Lighting Bridge



Maximum height 6.00 m.

Suspended signs or lighting bridges must be fitted within a distance of 3.00 m to 6.00 m from the floor. The highest point of the sign or its support as well as lighting bridges must not be higher than 6.00 m above the building floor. The sign and lighting bridges must be confined within the stand limits and must be set back 1.00 m from boundaries between adjoining stands and aisles.

Double-deck Stand



Double-deck constructions in halls are only authorized in certain areas of the exhibition and for stands larger than 72 sqm.

The upper level must not exceed half of the stand surface area.

The structure of double-deck stands in halls (including signs or towers) must not be higher than 5.00 m.

The upper level must absolutely be set back 2.00 metres from aisles and from adjoining stands.



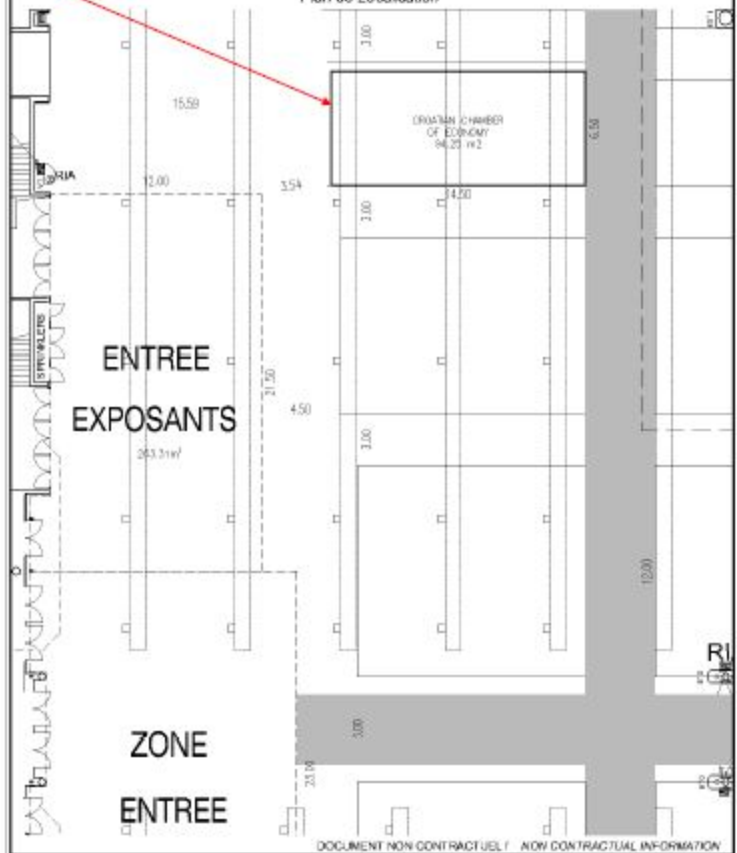
The power radiated by the elements of animation (wiring for sound, video...) will not have to exceed **80dB(A)** – value measured in a zone of 2.50 m around the stand and this without any exception, even of short duration.



The flashing lights can be lit by sessions of **15 minutes every hour**.
While lettering on green bottom is reserved for the exits.
It is formally prohibited to lay out some installation that is in front of the RIA (net curtain, plants...) and this 24 h/24.

MILIPOL PARIS 2013 - Hall 5a.

Plan de Localisation



CROATIAN CHAMBER
OF ECONOMY
94,25 m²

