

**DECISION**  
**ON THE COSTS OF MEDIATION PROCEEDINGS<sup>1</sup>**  
**Consolidated Text (OG nos. 142/2011 and 67/2017)**

*Article 1*

This Decision regulates the rules on costs in proceedings to which Mediation Rules of the Mediation Centre at the Croatian Chamber of Economy apply (hereinafter: The Centre).

*Article 2*

The parties who participate in the proceedings held within the Centre shall bear the costs of the proceedings, consisting of:

- a) registration fee;
- b) mediators' fees;
- c) administrative expenses;
- d) material costs of the proceedings – travel expenses, expert witnesses' fees, translation/interpreting fees and other expenses.

Unless established otherwise in this Decision, by agreeing to the jurisdiction of the Centre, the parties agree to payment of all abovementioned expenses.

The parties shall pay the proceedings' costs into the bank account designated by the Centre.

*Article 3*

The registration fee for instituting mediation proceedings is the value equivalent to EUR 120.00 in the local currency of the Centre (HRK), by applying the selling rate of the Croatian National Bank on the date of payment.

The registration fee shall be paid by the initiator of mediation within eight days from the submission of the proposal for the mediation procedure. The Secretariat of the Centre will forward the proposal for the mediation procedure to the respondent(s) upon payment of the registration fee. The paid registration fee is non-refundable.

---

<sup>1</sup> The consolidated text drafted by the Mediation Centre Secretariat at the Croatian Chamber of Economy includes the Decision on the Costs of Mediation Proceedings published in "Narodne novine" (Official Gazette) No. 142/2011 and the Amendment of Decision on the Costs of Mediation Proceedings published in "Narodne novine" (Official Gazette) No. 67/2017.

#### *Article 4*

Each mediator who takes part in the proceedings shall be entitled to a fee of HRK 1,200.00 (gross value) for each day the mediation commenced. In more complex disputes, this fee may be increased by the President of the Centre in agreement with the mediator and the parties.

#### *Article 5*

The administrative expenses shall make 30% of the mediator's fee as of Article 4. If the mediation is conducted by several mediators, the administrative expenses shall make 20% of the mediator's total fee.

#### *Article 6*

Each mediator who takes part in the mediation proceedings and whose permanent or habitual residence is remote from the mediation venue shall be entitled to reimbursement of travel expenses and daily subsistence allowance in the amount prescribed by the Croatian Chamber of Economy's normative legal acts. The exact sum of travel expenses shall be determined according to the provided travel receipts.

#### *Article 7*

Interpreters/translators, expert witnesses, court reporters and other persons who perform specific tasks during the mediation proceedings, who are not employees of the Croatian Chamber of Economy are entitled to the coverage of fees in the amount set out by the President of the Centre, whereby the specific case circumstances and the usual fee for that type of work shall be taken into account.

By Mediation Centre Secretary's order and based on the issued invoice, the fees mentioned in paragraph 1 hereof shall be paid in half by the parties to the designated account of the Croatian Chamber of Economy.

#### *Article 8*

In the course of mediation proceedings, unless agreed otherwise by the parties, each party shall cover the costs of the proceedings in equal parts.

Unless agreed otherwise by the parties, each party shall cover their expenses.

### TRANSITIONAL AND FINAL PROVISIONS

#### *Article 9*

This Decision shall apply to all disputes initiated after it entered into force and to those disputes that were initiated prior to this Decision entering into force in cases when the registration fee for those disputes has not yet been paid.

*Article 10*

With the entry into force of this Decision, the provisions of the Decision on Costs in Arbitration and Mediation Proceedings (Official Gazette, nos. 108/2003 and 59/2007) that are referring to the costs of mediation proceedings shall be repealed.

*Article 11*

This Decision shall enter into force on the eighth day following its publication in the Official Gazette of the Republic of Croatia.