

BLUE_BOOST



BLUE_BOOST

***BOOSTing the innovation potential of the
triple helix of Adriatic-Ionian traditional
and emerging BLUE growth sectors
clusters through an open
source/knowledge sharing and
community based approach***

WP T2: BLUE_BOOST PILOT ACTION

**Deliverable T2.1.2: B_B Trans. Voucher scheme's
application package**

April 2019

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INTRODUCTION

In line with the Interreg V B ADRIATIC-IONIAN COOPERATION PROGRAMME 2014-2020 “ADRION” priorities, and in particular with the objectives of the Axis 1- INNOVATIVE AND SMART REGION (specific objective 1.1 “SUPPORTING THE DEVELOPMENT OF A REGIONAL INNOVATION SYSTEM FOR THE ADRIATIC-IONIAN REGION”), BLUE_BOOST project aims at boosting the innovation potential of traditional and emerging BlueGrowth sector clusters in the Adriatic-Ionian region. Project Partners¹ from 7 regions are focusing on transnational and cross-sectoral cooperation and innovation of maritime clusters through knowledge sharing and a community-based approach.

The main objective of the project is to UNLOCK and BOOST the potential of KNOWLEDGE/TECHNOLOGY TRANSFER, TRANSNATIONAL and CROSS-SECTORAL COOPERATION of KEY INNOVATION ACTORS of ADRION area TRADITIONAL AND EMERGING BLUE GROWTH SECTORS by reinforcing the relationships and interactions within and among their clusters according to an OPEN SOURCE, KNOWLEDGE SHARING & COMMUNITY BASED APPROACH.

BLUE_BOOST project's specific objectives are:

- To stimulate and guide INNOVATION CAPACITIES OF BLUE SECTORS MSMES/START UPs of the 7 focused Adriatic-Ionian marine/maritime clusters²;
- To TEST A TRANSNATIONAL INNOVATION VOUCHER SCHEME to fund innovation and transnational/cross-sectoral cooperation development of Blue sectors MSMEs/START UPs of the 7 focused Adriatic-Ionian marine/maritime clusters;
- To promote A TRANSNATIONAL INNOVATION NETWORKING STRATEGY and related JOINT ACTION PLAN TO SUPPORT TRANSNATIONAL COOPERATION AMONG MARINE/MARITIME STAKEHOLDERS of and beyond the 7 involved Adriatic-Ionian territories.

Main expected project results include:

- ✓ The increase of common awareness and understanding among the 7 involved maritime territories about the competitive advantage of Blue Growth and its potential market opportunities
- ✓ Enhancement of the competencies/skills to increase the value of their own products and/or services, or the start-upping, diversification on emergent Blue market segments of the involved Blue MSMEs/START Ups
- ✓ The INCREASE OF INTERCLUSTERING, EXPORTING AND INTERNATIONALIZATION CAPACITIES of the 7 focused ADRION MARITIME CLUSTERS together with the capacity of local BLUE MSMEs/Start-Ups to UTILIZE, TRANSFER AND ACQUIRE KNOWLEDGE bridging over the geographical barriers

¹ 1) CROATIAN CHAMBER OF ECONOMY – ZADAR COUNTY CHAMBER (Croatia), 2) UNIVERSITY OF CAMERINO (Italy), 3) THESSALONIKI CHAMBER OF COMMERCE AND INDUSTRY (Greece), 4) CENTRAL EUROPEAN INITIATIVE – EXECUTIVE SECRETARIAT (Italy), 5) ALBANIAN DEVELOPMENT FUND (Albania), 6) PATRAS SCIENCE PARK S.A. (Greece), 7) APULIA REGION (Italy)

² 1) Zadar County (Croatia), 2) Marche Region (Italy), 3) Region of Central Macedonia (Greece), 4) Region of Friuli Venezia Giulia (Italy), 5) coastal areas of Durres, Vlora, Saranda and Shengjin (Albania), 6) Region of Western Greece (Greece), 7) Apulia Region (Italy)

- ✓ ESTABLISHMENT OF TRANSNATIONAL CLUSTER ON PROMISING SECTORS (green shipbuilding, new materials,...) TO BUILD NEW CROSS-SECTORAL and CROSS-BOUNDARY VALUE CHAIN, jointly address future challenges, supporting benchmarking and learning through the open source, knowledge sharing & community based approach

The main action of the BLUE_BOOST project is the B_B TRANSNATIONAL PILOT ACTION. It is the pilot action dedicated to design and realize (with an external evaluation for improved replicability) the BLUE-BOOST TRANSNATIONAL INNOVATION VOUCHER SCHEME. It is composed of a unique transnational call for projects proposals to be granted with innovation vouchers (max 10.000,00 euro) to be launched in all the 7 PPs' areas: at least 35 vouchers are allocated to MSMEs & Start-Ups wishing to improve their position all along the value chains of Blue Economy thanks to knowledge/technological skills provided by knowledge providers: Research, Development & Innovation bodies, skilled enterprises and Non Institutional New Innovation Agents.

The BLUE_BOOST transnational pilot action aims at:

- ✓ reducing barriers to Blue MSMEs's capacity to develop organizational/technological/marketing innovation and then market new products/services;
- ✓ promoting & improving knowledge transfer from KPs to MSMEs,
- ✓ building relationships between KPs themselves leading to transnational long-term partnerships.

1 Objective of the call

The objective of the Call is to offer the opportunity to micro, small and medium sized enterprises and start ups operating in blue growth sectors or blue economy (fishing, aquaculture, coastal and maritime tourism, shipbuilding, blue biotechnologies etc) to acquire knowledge and coaching services supplied by Knowledge Providers (KPs) who will help MSMEs/Start ups to develop an innovation project.

KPs are Research, Development and Innovation bodies and skilled enterprises or Non Institutional New Innovation Agents (such as fab labs, maker spaces, co-working spaces, creative hubs, living labs, tech shops, contamination labs, etc.). They should be already registered in the international BLUE_BOOST database for KPs (Knowledge Providers Gallery). The call for KPs and the KP Gallery is available on line in <https://blueboost.unicam.it/>

The goal of the innovation voucher call is to help MSMEs to design and/or create, through small innovation projects, new products, services, processes or business models. To this aim, the consortium has a budget of 350.000€ in innovation vouchers, amounting max 10.000€ per project, that will be granted, after evaluation, to at least 35 MSMEs/Start ups located in pilot projects' regions (at least 5 vouchers are available for each target region).

Applications can include all stages of the innovation cycle -at technical, organizational and marketing level- from, conception & prototyping, transfer, patenting, commercialization, etc.

2 Financing of the call

Available financial resources amount to 50.000€ per pilot area (see section 3 - Eligible Regions) for a total amount of 350.000€. The Call for Innovation Vouchers is realized within the framework of the Pilot Action of the BLUE_BOOST project (Interreg V B ADRIATIC-IONIAN COOPERATION PROGRAMME 2014-2020 “ADRION”) co-financed by European Regional Development Fund and Pilot Project Partners National Contribution Funds.

3 Eligible Regions

Applicants (MSMEs/Start-ups) must be located in any of the following “Pilot Regions” (BLUE_BOOST Consortium partner regions):

	Pilot Region	Responsible Pilot Project Partner	Country
1	Zadar County	Croatian Chamber of Economy – Zadar County Chamber Špire Brusine 16 23000 Zadar https://www.hgk.hr/zupanijska-komora-zadar e-mail: dbasioli@hgk.gr	Croatia
2	Marche Region	UNIVERSITY OF CAMERINO P.ZZA CAVOUR 19/F 62032 CAMERINO (MC) www.unicam.it https://polocivitanova.unicam.it/download-documenti-blue-boost e-mail: silvia.bolognini@unicam.it	Italy
3	Region of Central Macedonia	Thessaloniki Chamber of Commerce and Industry, 29 Tsimiski Str., 54624, Thessaloniki www.ebeth.gr e-mail: emmanouilidis@ebeth.gr	Greece
4	Region of Friuli Venezia Giulia	CENTRAL EUROPEAN INITIATIVE – EXECUTIVE SECRETARIAT Via Genova 9, 34121 Trieste www.cei.int e-mail: lombardo@cei.int	Italy
5	Coastal areas of Durrës, Vlorë, Saranda and Shengjin	Albanian Development Fund Rr: Sami Frashëri: Nr 10 1000 Tirana, Albania https://www.albaniandf.org/ e-mail: ytake@albaniandf.org	Albania

6	Region of Western Greece	PATRAS SCIENCE PARK S.A. STADIOU STR. GR-265 04 PATRAS www.psp.org.gr e-mail: prevenios@psp.org.gr	Greece
7	Apulia Region	Apulia Region C.so Sonnino 177 70121 Bari www.regione.puglia.it e-mail: c.gadaletacaldarola@arti.puglia.it	Italy

4 Institutional Regulation Framework

BLUE_BOOST Voucher scheme is implemented under the conditions set by EU Regulation No 1301/2013 of the European Parliament and of the Council in force since 17 December 2013, on the European Regional Development Fund and on specific provisions concerning the Investment for growth and jobs goal and repealing Regulation (EU) No 1080/2006.

Beneficiaries (MSMEs/start-ups) must fulfil the criteria defined by Commission Regulation (EU) 1407/2013 on the application of Articles 107 and 108 of the Treaty on the Functioning of the European Union to "de minimis aid", in force since 1 January 2014. This Regulation sets the de minimis ceiling at 200.000,00 € per undertaking granted over any period of three fiscal years, and thus considerably simplified the granting of small amounts of support.

Additionally, beneficiaries operating in fisheries and aquaculture sector must fulfill the criteria set by Commission Regulation (EU) 717/2014, in force since 27 June 2014, on the application of Articles 107 and 108 of the Treaty on the Functioning of the European Union to "de minimis aid" in the fishery and aquaculture sector. According to the later the total amount of de minimis aid granted per Member State to a single undertaking in the fishery and aquaculture sector shall not exceed EUR 30.000,00€ over any period of three fiscal years. 'Undertakings in the fishery and aquaculture sector' means undertakings active in the production, processing and marketing of fishery and aquaculture products.

5 Who can Apply - Beneficiaries

5.1 Eligibility criteria for Applicants

Applicants should be Micro, Small and Medium sized Enterprises (MSMEs) according to the definition and classification reported in ANNEX I of the Commission Regulation (EU) No 651/2014 ³

³ According to Commission Regulation (EU) NO 651/2014 (ANNEX I), an enterprise is considered to be any entity engaged in an economic activity, irrespective of its legal form. This includes, in particular, self employed persons and family businesses engaged in craft or other activities, and partnerships or associations **regularly** engaged in an economic activity. SME's are classified as Micro, Small or Medium Enterprises, according to EU No 651/2014 definition, as follows :

SME CATEGORY	MEDIUM	SMALL	MICRO
Staff Headcount:	<250	<50	<10
Turnover:	<50M€	<10M€	<2M€

and Start – ups⁴:

- With the head of an operative registered office located in one of the BLUE_BOOST pilot regions (see Section 3 – Eligible Regions);
- Having an independent legal status (consortiums will be excluded);
- Operating in at least one of the blue growth/blue economy sectors selected for its pilot area, which are reported in Annex 12 (each Partner has to add the sectors of its pilot area selected thanks to its FLAS report for the implementation of the Innovation Voucher);
- Having selected a Knowledge Provider already registered in BLUE_BOOST Knowledge Providers' Gallery ("KP Gallery").

MSMEs registered in BLUE_BOOST Gallery as Knowledge Providers are not eligible for applying for a voucher under this Call.

5.2 The selection of the Knowledge Providers

Applicants have to select a Knowledge Provider (Research Development and Innovation Body / RD&I Skilled Enterprise or a Non Institutional New Innovation Agent) already registered in BLUE_BOOST online transnational database - 'KP Gallery' - in order to acquire knowledge and be assisted in its project proposal elaboration and, if awarded, project implementation (each Blue MSME/Start-up can select just one KP). Access to the Knowledge Providers Gallery is available through BLUE_BOOST "Networking Platform" portal <https://blueboost.unicam.it/>. Detailed information on how a Knowledge Provider can apply for being registered in BLUE_BOOST Knowledge Providers Gallery is available in the relevant Call for Expression of Interest for KPs already published in the relevant section of the aforementioned project's "Networking Platform" portal.

MSME/Start-up and the selected Knowledge Provider are requested to jointly agree on the work programme of the innovative project before submitting the application. Applicants are requested to sign a collaboration agreement with the Knowledge Provider, stating mutual obligations and intellectual Property rights/commercial exploitation issues settlement, whose validity is subject to the reception of the notification of awarding.

5.3 Applicants - Knowledge Providers relationship

Applicants and Knowledge Providers must be entirely separate entities, with no financial or other ties. Specifically, MSMEs/Start-ups and selected Knowledge Providers must not be owned by the same parent company, share governance or have common directors.

Balance Sheet Total:	<43M€	<10M€	<2M€
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The data to apply to the headcount of staff and the financial amounts are those related to the latest approved accounting period and calculated on an annual basis.

⁴ A start-up is considered, under this Call, a MSME established during the years 2018 and 2019 (including also enterprises established the day before the publication of the Call) and according to the specific National Legislation of each pilot project partner.

Applicants are required to declare any existing governance relationships between themselves and the selected Knowledge Providers, including whether any of the knowledge providers:

- are subsidiaries or related bodies corporate;
- share common directors, officers or senior managers.

5.4 Conflict of interest

Applicants must have no conflict of interest with BLUE_BOOST Pilot Project Partners, the members of the competent Local Innovation Committees and Assessment Boards that may affect the potential performance of the innovation project.

6 INNOVATION VOUCHER

The Innovation Voucher offers to MSMEs/Start-ups the possibility to explore a business opportunity or solve a small-scale innovation related problem by acquiring knowledge /expertise from a registered Knowledge Provider. In the framework of this Call, each company is given the possibility to be awarded with only one voucher. Vouchers are issued in the name of the MSME/Start-up (the voucher beneficiary) by the project partner in charge, they have no cash value and are non-transferable. The specific project partner of each region will be in charge of all financial management with the Knowledge Providers, such as invoices billing or any other contractual agreement.

6.1 Type of Innovation Voucher

BLUE_BOOST foresees a unique type of Voucher with a maximum value of 10.000€ funding for the selected, after evaluation, innovative project submitted by the blue MSME/Start-up 100% (no co-financing schemes are accepted). Each Knowledge Provider involved in successfully concluded innovative projects will receive a payment by the responsible Pilot Project Partner, for the services provided to the blue MSME/Start-up, following the issue of a valid invoice of maximum 10.000€ .

The total amount of the Voucher includes the current VAT in the country of the Pilot Project Partner if the Knowledge Provider selected by the MSME/Start-up has its operative head office in the country of the Pilot Project Partner. VAT is zero in the case that the Knowledge Provider selected by the MSME/Start-up has its operative head office in a place outside the country of the Pilot Project Partner involved.

6.2 Innovation project's potential activities

For the purposes of the pilot action of BLUE_BOOST, an innovation project is defined as one that transfers knowledge of innovative nature that is new to the MSME/Start-up. The enterprise may then use the new knowledge to design, create or innovate a product, process or service.

Examples of potential activities are the following:

- Innovative product design/development
- Innovative service design/development
- Innovative process design/development
- Business model generation
- Experimental testing/measuring
- Prototype development
- New market/sector development
- etc.

6.3 Eligible activities for Voucher support

Eligible activities are to be considered all services supplied by Knowledge Providers that have added value to the beneficiaries MSMEs/Start-ups.

6.4 Types of not eligible activities

BLUE_BOOST is not intended to support projects which primarily involve:

- routine replacement or upgrade of plant and equipment using simple technologies;
- activities that would be undertaken in the normal course of business, such as capacity expansion;
- up-skilling of individuals where there is negligible benefit to the innovation capability of the wider organisation;
- activities that have been started before the submission of the applications;
- activities financed by a different National or European Programme;
- activities not directly related with the purposes of BLUE_BOOST Voucher scheme.

7 SUBMISSION PROCEDURE

7.1 Application Form

The application form (Annex 1) and other relevant Annexes, described analytically at 7.2, have to be sent by e-mail to the responsible BLUE_BOOST pilot partner (The Partner who represents the geographical area where the operative registered office of the Applicant is registered) shown at Annex 15.

All required documents must be sent in pdf form.

Applicants should follow the instructions of the responsible BLUE_BOOST pilot partner in order to access and download the Application Package (each partner should specify here where applicants can find the Application Package to download for its pilot Region).

Applications must be filled in English. The Applicant is requested to provide in the Application form a valid e-mail address to ensure effective communication with the Pilot Project Partner responsible for the assessment of its application.

The application must indicate the name of the Knowledge Provider registered in the BLUE_BOOST Knowledge Providers Gallery.

An acknowledgement of mail receipt will be sent to the Applicant, including a time stamp (day & time) of the submission.

Each applicant can submit only one application. In case of two or more applications submitted by the same Applicant, none of them will be taken into consideration.

Amendments or changes in the text of a submitted application will not be admitted. Applicants may be required by Local Selection Boards to provide clarifications or complete with correct or missing documents in their initial applications.

Applications which contravene ethical principles or any applicable legislation or do not fulfil the conditions of the Call may be excluded from the evaluation, selection and awarding procedures at any time.

7.2 Accompanied documents (attached to the application form)

The Applicant must submit together with the Application Form the following documents:

- a) Scanned Statute(s) of the applicant or relevant document by each partner country, in original language;
- b) A scanned copy of an official document (E.g. a printout of the relevant Tax authority reporting NACE codes) proving that at least one of applicant's economic activities belongs to blue growth/blue economy sectors reported in Annex 12 that each Partner has selected for the implementation of the Innovation Voucher, in original language;
- c) A scanned copy of a declaration signed by the legal representative regarding previous aid received by the MSME/Start-up under the De Minimis Regulation (Annex 13);
- d) A scanned copy of a collaboration agreement signed by the MSME/Start-up and the Knowledge Provider briefly describing the collaborative innovation project, MSME/Start up and Knowledge Provider mutual obligations and intellectual property rights / commercial exploitation issues settlement;
- e) A scanned copy of the Applicant's Statement (Annex 2).

8 DEADLINE FOR THE SUBMISSION OF THE APPLICATIONS

Closing day for the submission of Applications is **the 30th of June 2019 at midnight CET**.

9 EVALUATION – SELECTION OF THE APPLICATIONS

9.1 Evaluation

The submitted applications will be evaluated at regional level by Selection Boards composed by Local Innovation Committees members (specialists in blue-growth / trans-sectoral innovation and pilot project partners representatives).

The members of the Selection Boards must have no conflict of interest⁵ with applicants that may

⁵ According to the article 57 Regulation (EU, EURATOM) No 966/2012 a conflict of interests exists where the impartial and objective exercise of the functions of a financial actor or other person.... is compromised for

affect the potential performance of the innovation project.

All members of the Selection Boards will have to sign a confidentiality and not conflict of interest declaration prior to joining the Boards.

Evaluation -contracting phase will be concluded by the Board of experts within a month from the deadline for the submission of the applications.

Applications will be firstly checked as far as their completeness and eligibility criteria (mentioned in point 5.1) fulfilment. Applications not fulfilling the eligibility criteria will be rejected. In these cases applicants will be informed by Responsible Pilot Project Partners by e-mail. Applications fulfilling the eligibility criteria will be evaluated by relevant Selection Boards in base of three groups of criteria namely "Excellence", "Impact" and "Capability".

9.2 Evaluation criteria

Submitted Applications will be evaluated on a "competitive basis" in base of the following criteria and according to the grid reported in Annex 7:

a) Excellence (40%)

a.1 Clarity of the objectives and pertinence with the general aims of BLUE_BOOST;

a.2 Technical /Scientific quality;

a.3 Innovation potential (ground-breaking objectives, novel approaches);

a.4 Effectiveness of the proposed budget;

a.5 International collaboration (if selected Knowledge Provider is not located in the country of the Applicant);

b) Impact (30%)

b.1 Enhancement of the innovation capacity of the company;

b.2 Market Potential;

b.3 Energy savings;

b.4 Contribution to the protection of the environment;

c) Capability (30%)

c.1 Experience of the applicant in collaborative projects with research institutions or R&D skilled companies;

c.2 Adequacy of the Knowledge Provider to the requirements/objectives of the project;

c.3 Availability of relevant human resources and technical infrastructure assuring new knowledge integration in the company.

More specifically, evaluation will be made according to the grid reported in Annex 7. Applications will be ranked in base of the overall score – in descending order from highest to lowest score - resulting from the particular scores obtained in each one of the assessment criteria mentioned above. Award of the grant will be made on the basis of this ranking, and the available budget.

Each Pilot area Selection Board will select the highest ranked applications (minimum 5) that will be

reasons involving family, emotional life, political or nationality affinity, economic interest or any other shared interest with a recipient.

awarded with innovation vouchers by the responsible Project Partner, taking to consideration that their cumulative proposed budget to be financed by BLUE_BOOST should not exceed the 50.000€. A number of applications will be kept in reserve in case extra funding becomes available.

10 IMPLEMENTATION, MONITORING AND COMPLETION OF AWARDED PROJECTS

Successful Applicants will receive the Notification of Awarding (Annex 10) from the Responsible Project Partner. Furthermore, Successful Applicants, Knowledge Providers involved and Responsible Pilot Project Partners will sign Three Party Contracts - describing the specific conditions and also respective rights and obligations for the implementation of the innovative projects - no later than 31st of July 2019 (Annex 14).

Awarded MSMEs/Start-ups and related Knowledge Providers will have six (6) months from the date of entering in force of the Three Party Contract to conclude their innovative projects.

They will be requested by Responsible Pilot Project Partners to provide information on the projects' progress, by responding to short questionnaires, or possibly submitting light interim reports (if requested by the Responsible Pilot Project Partner). Responsible Pilot Project Partners will realize monitoring visits during projects' implementation. Particularly at the beginning of the innovative projects' implementation period, these visits, guided by LICs, will result in the elaboration, by these last, of a Start up Report to highlight positive project workflow but also possible problems such as unjustified delays, unexpected conflicts between MSMEs and their KPs etc. The Responsible Pilot Project Partners reserve the right to withdraw the voucher/offer of funding if projects are not commenced within the specified timeframe.

Upon the conclusion of each innovative project, a Final Report describing the activities developed in its framework should be issued by the relevant Knowledge Provider and delivered to the MSME – Start-up. The Final Report and further supporting documentation produced during the 6 months project implementation period will be attached to the Request for Payment form (Annex 11), that has to be filled-in and submitted by the Applicant to the Responsible Pilot Project Partner. Responsible Pilot Project Partner will validate the Final Report within 15 working days from the date of submission, by accepting or not the Request for Payment.

11 VOUCHER REDEMPTION

The MSME/Start-up shall submit upon completion of the project a Request for Payment no later than 14th February 2020, including a final report (according to the format that will be provided by the Responsible Pilot Project Partner) on the project and all documentation required, as described in the Call & Annexes. Report, deliverable documents and e-mail communication must be in English, and signed by the MSME and the Knowledge Provider.

Following the acceptance of the Request for Payment, the Responsible Pilot Project Partner will request the Knowledge Provider involved in the awarded project to issue an invoice corresponding to the amount reported in the Voucher. The Knowledge Provider is obliged to issue the invoice concerning the performed activities, making reference to the performed activities as described in

detail in the application form submitted and in the final report with reference to the “BLUE_BOOST/ADRION23 voucher”.

Each Pilot partner will be liable to pay the Knowledge Provider once it has received:

- a valid tax invoice from the Knowledge Provider;
- a Request for Payment signed by the Applicant, indicating that the agreed activities have been completed including the Final report and any additional reports, documents, photos, or other evidence reasonably requested by the Responsible Pilot Partner.

12 PRIVACY AND DISCLAIMER

12.1 Privacy

The company applying for an innovation voucher and undersigning the application form gives its permission to BLUE_BOOST partners to process the data given only for management (including publishing of general information) and statistic purposes even through digital devices with respect of the security and privacy within the law. In particular, data processing by BLUE_BOOST Project Partners will be made in accordance with the provisions of Regulation (EU) 2016/679 and the subsequent transposing laws (jointly, the “GDPR”). The realization of the project implies processing of the following personal data: name of the company, address, VAT number, telephone number, e-mail, web site, name of the legal representative of the company, surname, position, telephone number, e-mail, name of the contact person of the company, surname, position, telephone number, e-mail. During project’s implementation personal data will be processed exclusively by persons authorized by project partners. As an interested party the company can require from the responsible Pilot Partner to exercise the rights described in the art. 15 of GDPR and in particular: access to relevant personal data rectification, integration, deletion, limitation of processing that concerns them or to oppose their processing. Pursuant to art. 17, paragraph 3, let. d) the right to cancellation does not exist for data which must be processed for the purposes of scientific research if the objective of the research itself cannot be obtained without them.

12.2 Disclaimer

The Interreg V B ADRIATIC-IONIAN COOPERATION PROGRAMME 2014-2020 “ADRION” make no representation, warranty or undertaking of any kind in relation to the accuracy or completeness of any Information.

The Interreg V B ADRIATIC-IONIAN COOPERATION PROGRAMME 2014-2020 “ADRION” will not be liable or responsible to any person in relation to any inaccuracy, error, omission or misleading statements contained in the Information.

The Interreg V B ADRIATIC-IONIAN COOPERATION PROGRAMME 2014-2020 “ADRION” will not be liable or responsible to any person in relation to any failure to inform any person of inaccuracy, error, omission or misleading statement contained in such Information of which it becomes aware after the date of release of that Information.

The Interreg V B ADRIATIC-IONIAN COOPERATION PROGRAMME 2014-2020 “ADRION” shall not be liable to any person for any damages, losses, costs, liabilities or expenses of any kind, which it may

suffer as a consequence of relying upon such Information.

Under no circumstances will the Interreg V B ADRIATIC-IONIAN COOPERATION PROGRAMME 2014-2020 “ADRION” be liable for any costs or expenses borne by applicants in this process.

13 TIMING OF THE CALL FOR INNOVATION VOUCHER

Launch date	10 th of May 2019
Closing date	30 th of June 2019
Evaluation – Contracting Phase	1 st of July 2019 – 31 st of July 2019
Implementation period	1 st of August 2019 – 31 st of January 2020
Request for Payment Submission	by 14 th of February 2020
Payment	by 31 st March 2020

14 INDEX OF ANNEXES

Annex 1	Application Form (Relevant for Pilot Project Partners and Applicants)
Annex 2	Applicant's Statement (Relevant for Applicants)
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Annex 4	Confidentiality and Conflict of Interest declaration (Relevant for Pilot Project Partners)
Annex 5	Eligibility check-list (Relevant for Applicants)
Annex 6	Request for further information/documentation (Relevant for Pilot Project Partners)
Annex 7	Evaluation Form (Relevant for Pilot Project Partners and Applicants)
Annex 8	Evaluation Report (Relevant for Pilot Project Partners)
Annex 9	Notification form of rejection (Relevant for Pilot Project Partners)
Annex 10	Notification of Awarding (Relevant for Pilot Project Partners and Applicants)
Annex 11	Request for Payment (Relevant for Pilot Project Partners and Applicants)
Annex 12	Eligible MSMEs Business Activities (Relevant for Pilot Project Partners and Applicants)
Annex 13	De Minimis Declaration (Relevant for Applicants)
Annex 14	Three Party Contract (Relevant for Pilot Project Partners and Applicants)
Annex 15	Receivers of Application Form and Annexes

Please NOTE that the Annexes could be adapted (e.g. contents re-ordered) when implemented in case it is required for supporting procedures in this call